



Inspired by Christ - Reaching out to all - Being the best we can be.

ALL SAINTS' C of E PRIMARY SCHOOL (N20)

As Christ the Sower offered his love freely and for all, so at All Saints' we seek to nurture Christ's love and his image in all of our children. Working in partnership with each student, their families and carers, we pledge to help them grow into happy, confident, and independent young people, whose enquiring minds will flourish in the world, seek after the truth, and serve others.

Charging and Remissions Policy

Ratified by the Governing Body: March 2025

Signed (Headteacher) Breda McKelvey

(Chair of Governors) ...Elaine French...

Review date : March 2026

This policy has been formulated in accordance with Section 449 – 462 of the Education Act 1996 which sets out the law on charging for school activities.

AIM

The aim of this policy is to set out what charges will be levied for activities, what remissions will be implemented and the circumstances under which voluntary contributions will be requested from parents.

RESPONSIBILITIES

The Governing Body of the School are responsible for determining the content of the policy and the Headteacher for implementation. Any determinations with respect to individual parents will be considered jointly by the Headteacher and Governing Body.

PROHIBITION OF CHARGES

The Governing Body of the School recognise that the legislation prohibits charges for the following:

- education provided during school hours (including the supply of any materials, books, instruments or other equipment);
- education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination that the pupil is being prepared for at the school, or part of religious education;
- tuition for pupils learning to play musical instruments if the tuition is required as part of the National Curriculum, or part of a syllabus for a prescribed public examination that the pupil is being prepared for at the school, or part of religious education;
- entry for a prescribed public examination, if the pupil has been prepared for it at the school;
- examination re-sit(s) if the pupil is being prepared for the re-sit(s) at the school;
- education provided on any trip that takes place during school hours;
- education provided on any trip that takes place outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination that the pupil is being prepared for at the school, or part of religious education;
- Supply teachers to cover for those teachers who are absent from school accompanying pupils on a residential trip;
- transporting registered pupils to or from the school premises, where the local education authority has a statutory obligation to provide transport;
- transporting registered pupils to other premises where the governing body or local education authority has arranged for pupils to be educated;
- transport that enables a pupil to meet an examination requirement when he has been prepared for that examination at the school;
- transport provided in connection with an educational trip.

PUBLICATION OF INFORMATION

A summary of this policy will be included on the school website which will specify what charges are/are not to be made and for which activities voluntary contributions will be invited from parents.

CHARGES

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

- (a) The board and lodging element of approved residential visits
- (b) The full cost of individual tuition in the playing of a musical instrument, including the costs of the teacher, sheet music, insurance and instrument hire, if the teaching is not an essential part of the National Curriculum or part of a public examination syllabus taught by the school.
- (c) Breakages and replacements as a result of damages caused wilfully or negligently by pupils
- (d) Extra-curricular activities and school clubs.
- (e) The cost of materials, ingredients, equipment (or the provision of them by parents) for specific craft activities.

The Governing Body reserves the right to charge for ingredients and materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product or for the pupil to consume it in school

REMISSIONS

Parents whose children are in receipt of free school meals will, in addition to having a free school lunch entitlement, also be entitled to the remission of charges for board and lodging costs during residential school trips.

Children who qualify for the Pupil Premium funding may also apply for remission of charges for boarding and lodging by contacting the Headteacher.

When arranging a chargeable activity, the school will invite parents to apply in confidence for the remission of charges in full or in part. Authorisation of the remission of charges will be made by the Headteacher, in consultation with the Chair of Governors.

VOLUNTARY CONTRIBUTIONS

The school is permitted to ask parents for voluntary contributions for any activity, whether in or out of school time, and for school equipment and school funds.

Parents may be invited to make a voluntary contribution for a variety of additional activities that enrich the curriculum such as educational visits, visiting drama/ music groups.

The terms of any request made to parents will specify that the request is for a voluntary contribution and in no way represents a charge and in addition the following will be made clear to parents:

- a) that the contribution is genuinely voluntary and a parent is under no obligation to pay; and

b) that registered pupils at the school will not be treated differently according to whether or not their parents have made any contribution in response to the request.

The responsibility for determining the level of voluntary contribution is delegated to the Headteacher.

Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.